

TRANSPORTATION OF CHILDREN IN CUSTODY BY CAREGIVERS

SUMMIT COUNTY CHILDREN SERVICES

<p>ORC: 2151.86, 5103.02, 5103.03, 4511.19, 4509.51</p> <p>OAC: 5101:2-5-09, 5101:2-5-13, 5101:2-7-14, 5101: 2-7-15</p> <p>USC: N/A</p> <p>CFR: N/A</p>	<p>ORIGINAL: 11/27/2017</p> <p>REVISIONS: NA</p> <p>RELATED FORM(S): Mileage Reimbursement for Foster Parents Form</p> <p>RELATED PROCEDURE/POLICY(IES): N/A</p>
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| <input type="checkbox"/> Administrative
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Human Resources
<input type="checkbox"/> Information Technology | <input type="checkbox"/> Legal
<input type="checkbox"/> Safety & Security
<input checked="" type="checkbox"/> Social Services - All Departments
<input type="checkbox"/> Social Services - Foster & Adoption |
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All Staff Bargaining Unit Non-Bargaining Management

POLICY:

Summit County Children Services (SCCS) expects caregivers to transport children in custody safely and in accordance with the law. SCCS foster parents may be reimbursed for transportation that is related to children's special needs and circumstances.

PROCEDURE:

A. Driving License Validation

Foster, Kinship and Adoptive Placement Caregivers who transport children in the custody of SCCS must hold a current, valid Driver's License and have accumulated less than eight (8) penalty points (as reported by the Bureau of Motor Vehicles).

A caregiver's Driver's License will be checked annually to assure they are in compliance. Copies of respective Driver's records, along with copies of valid Driver's Licenses will be placed in the caregiver's record.

Caregivers who do not possess a valid Driver's License, or who have accumulated eight (8) or more penalty points on their Driver's License are not permitted to transport children in the custody of SCCS and must make other arrangements to provide transportation for the children.

At such time that the caregiver's Driver's License is reinstated and/or less than eight (8) points, the caregiver should notify their SCCS coordinator to update the record and permit them to transport children again.

B. Insurance

Anyone who transports children in the custody of SCCS must carry liability insurance that meets or exceeds requirements of current state laws.

If a caregiver does not have the required insurance, such caregiver must immediately notify their SCCS coordinator. In turn, the SCCS coordinator will provide written notice to the caregiver that he/she may not transport children in the custody of SCCS. Until such time as the caregiver submits to their SCCS coordinator proof of renewed insurance, the caregiver must make other arrangements to provide transportation for the children.

A current copy of the caregiver's proof of insurance will be placed in the caregiver's record.

C. Traffic Violations

Caregivers shall notify their SCCS coordinator or caseworker within twenty-four (24) hours after receiving a moving traffic citation.

Caregivers shall immediately notify their SCCS coordinator if they accumulate six (6) or more penalty points.

D. Child Safety

Caregivers must utilize child safety seat restraints according to state law (4511.81 Ohio Revised Code).

Transportation by motorcycles or other similar types of vehicles is prohibited for children in the custody of SCCS.

All children age twelve (12) and under shall ride in the backseat of a motor vehicle unless the vehicle does not have a backseat. If the child must ride in the front seat the caregiver must disable the passenger side airbag if the vehicle is so equipped.

The seat belt, child restraint system and booster seat requirements do not apply if the caregiver has a signed affidavit by a licensed physician in Ohio or a licensed chiropractor in Ohio. The affidavit must state that the child who otherwise would be required to be restrained, has a physical impairment that makes use of a child restraint system, booster seat or an occupant restraining device impossible or impractical, provided that the person operating the vehicle has safely and appropriately restrained the child in accordance with any recommendation of the physician or chiropractor as noted on the affidavit.

Foster caregivers shall ensure the recall and safety information issued by the Consumer Product Safety Commission (CPSC) related to child safety seats or booster seats are reviewed. Any safety recommendations made by the CPSC in regard to child safety seats or booster seats shall be implemented by the caregiver.

E. Mileage Reimbursement

SCCS foster parents may be reimbursed at the IRS Standard Mileage Rate for transporting children placed in their home for trips related to the child's special

needs or circumstances. Foster parents with children on adoptive status may be reimbursed for mileage until adoption finalization. Caregivers with adoption only approvals may not request mileage.

Alternate caregivers may transport children in care but will not be reimbursed for mileage.

Foster parents must submit legible, completed and signed mileage forms to the foster home coordinator at the end of each month. Mileage must be submitted no later than 90 days from the date the trip occurred. Any mileage submitted beyond 90 days will not be paid.

Reimbursement will be mailed to the foster parents approximately 30 days after the form is submitted.